

# Narrow Gauge Railway Society

## Formal notice of Annual General Meeting

**NOTICE IS HEREBY GIVEN** that the Seventh Annual General Meeting of the company (and the 72<sup>nd</sup> annual general meeting since formation of the Society) will be held at the Loco Shed, Bredgar and Wormshill Light Railway, The Warren, Stanton Street, Sittingbourne ME9 8AT at 3.00 p.m. on Saturday 13<sup>th</sup> May 2023 for the following purposes:

1. To receive the financial statements for the period ended 31 December 2022, the accountant's report thereon and the directors' reports.
2. As separate resolutions, to vote on the appointment of the Directors of the company, as listed on the voting form on the last page of this document.

In an informal meeting before the above formal business of the AGM, members can review and ask questions on the accounts and the reports submitted by the company's directors, officers and the local area groups. After the formal business of the meeting, members may raise other matters for the consideration of the Directors and/or for general discussion at the meeting. No binding Company decisions may be taken during consideration of such informal business.

You may vote at the Annual General Meeting **either** by attending and voting in person **or** by email or post using the voting form, **or** by appointing someone to vote on your behalf at the meeting (called a "proxy"). To be entitled to vote at the AGM, you must be a member of the Company as at the date of the meeting, either by paying your subscription in accordance with the company Articles or by being a Life member of the Company.

**The voting form for an email or postal vote, or for you to appoint a proxy to vote on your behalf, is on the back page of this document and is also available on the Society Website.** If you wish to use an email or postal vote or to appoint a proxy, please complete the voting form and register how you want to vote by putting a cross in the appropriate boxes. If you register an email or postal vote using the voting form, your vote will be counted before the AGM. You may also attend the meeting if you wish but you should not vote again at the meeting.

To submit an email or postal vote, please send the voting form to the Company Secretary, either by email to [secretary@ngrs.org](mailto:secretary@ngrs.org), or by post to the **NGRS Company Secretary, 246 Hillbury Road, Warlingham, Surrey CR6 9TP**. To be valid, the form must be completed in full, be unambiguous, and clearly legible and received at least 48 hours before the meeting (by 3.00 pm on Thursday 11<sup>th</sup> May 2023).

A proxy who attends the meeting on your behalf must vote as you instruct on the form. If you do not give instructions, the proxy may vote as they wish. A proxy need not be a member of the Company. Your proxy should inform the Chairman of the meeting he/she is voting on your behalf. The Chairman may refuse any proxy whose voting form is not, in his opinion, properly completed.

*Steve Barber, Company Secretary, February 2023*

# Voting Form – NGRS Annual General Meeting 13<sup>th</sup> May 2023

Complete this form to register an email or postal vote or appoint a proxy to vote on your behalf at the Annual General Meeting.

**(DELETE 1 OR 2 AS APPROPRIATE AND COMPLETE THE RESOLUTION SECTION)**

**Do not submit if you wish to vote in person at the meeting**

Please indicate, by **inserting a cross** in the appropriate box, how you wish your votes to be cast on the Resolutions listed. Then detach this page and:

- For an email vote, send an electronic copy of the form to [secretary@ngrs.org](mailto:secretary@ngrs.org).
- For a postal vote, send it to **NGRS Company Secretary, 246 Hillbury Road, Warlingham, Surrey CR6 9TP.**  
*Deadline for receipt of email and postal votes is 3.00 p.m. on 11th May 2023.*
- For a proxy vote, give the form, completed in accordance with your wishes, to your proxy.

**1** I am a Member of the Company and wish to vote by email/post. I appoint the Chairman of the meeting to be held on 13<sup>th</sup> May 2023 (and at any adjournment thereof) to be my proxy and to cast my votes as shown below.

**OR**

**2** I am a Member of the Company and I wish to appoint ..... be my proxy and to vote as shown below at the meeting to be held on 13<sup>th</sup> May 2023 (and at any adjournment thereof). Unless instructed otherwise, my proxy will vote or abstain at his/her discretion.

Resolution	For	Against
1. To accept the financial statements for the year ended 31 <sup>st</sup> December 2022 and the accountant's report thereon and the directors' reports.	<input type="checkbox"/>	<input type="checkbox"/>
2. As separate resolutions, to elect the following Members to act as Directors of the company:		
Alan Burgess (Chairman & Editor of <i>The Narrow Gauge</i> )	<input type="checkbox"/>	<input type="checkbox"/>
Steve Barber (Assistant Company Secretary)	<input type="checkbox"/>	<input type="checkbox"/>
Paul Bennett (Editor of <i>Narrow Gauge News</i> & Publications Officer)	<input type="checkbox"/>	<input type="checkbox"/>
Jill Everitt (Membership Secretary)	<input type="checkbox"/>	<input type="checkbox"/>
Simon Guppy (Visits Officer)	<input type="checkbox"/>	<input type="checkbox"/>
Chris Roberts (Facebook Administrator)	<input type="checkbox"/>	<input type="checkbox"/>
Jonathan James (Narrow Gauge News Miniature Editor)	<input type="checkbox"/>	<input type="checkbox"/>
Iain McCall (Director for the Membership)	<input type="checkbox"/>	<input type="checkbox"/>
Gerry Balding (British and Irish Editor <i>Narrow Gauge News</i> )	<input type="checkbox"/>	<input type="checkbox"/>

Full name..... Signed .....

Address..... Date .....

**PLEASE DETACH THIS PAGE IF YOU WISH TO REGISTER A POSTAL/EMAIL VOTE OR APPOINT A PROXY AND FOLLOW THE INSTRUCTIONS SET OUT ON THE TOP PART OF THIS PAGE AND THE NOTICE OF AG**